



# **BOUNTIFUL**

City of Beautiful Homes and Gardens

## **ZONING AMENDMENT APPLICATION**

Date of Submittal: \_\_\_\_\_

Property Address(es) : \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Applicant Address: \_\_\_\_\_

Applicant Phone #: \_\_\_\_\_

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### **1. Items that shall be included with any Zoning Amendment Application:**

- a.** Bountiful City Zoning Amendment Application completed in detail and notarized. If more than one property is to be rezoned, the application must be signed and notarized by each property owner or authorized agent(s).
- b.** Payment of Filing Fee: Rezones: \$200.00 + \$100.00 per acre (max \$500.00)  
  
Text Amendments: \$500.00
- c.** For rezones, the names and mailing addresses of all property owners within five hundred feet (500') of all exterior boundaries of the subject property. This list is to be taken from the latest tax assessment rolls of Davis County. This list must be typed on self-adhesive mailing labels and submitted with the application.
- d.** For rezones, two (2) 24 x 36, and one (1) 11x17 copy or one (1) .PDF file, of the preliminary development plan drawn at 1:10 scale or as required by the City Engineer or City Planner. A development plan shall include:
  - i.** A north arrow, the scale of the drawing, and the date of the drawing.
  - ii.** Street names and addresses.
  - iii.** Property lines with dimensions.
  - iv.** All sidewalks, driveways, curbs and gutter, and parking areas.
  - v.** All existing easements, rights-of-way, and any other restrictions on the use of the property.
  - vi.** Existing buildings and other significant features on the site.
  - vii.** Existing buildings and significant features located on adjacent properties within 50 feet (50') of the subject property boundaries.

- ## 2. Processing Procedure:

- a. The application will first be submitted to the Bountiful Planning Staff for review.
- b. If the application is complete, it will be placed on the first available agenda for consideration by the Planning Commission.
- c. The Planning Commission will discuss the application at its regular meeting and make a recommendation to the City Council. The applicant will be notified of the time and place of this meeting. The applicant or a representative for the applicant must be present at this meeting for the item to be heard by the Planning Commission.
- d. The application will be sent to the City Council along with the Planning Commission's recommendation to have a public hearing set. If an unfavorable recommendation is received from the Planning Commission and there is concurrence by the City Council with that unfavorable recommendation, no public hearing shall be held. If the recommendation from the Planning Commission is favorable, or if the City Council determines a hearing is desirable despite an unfavorable recommendation, the City Council shall set a public hearing date.
- e. The public hearing must be advertised in the local newspaper fourteen (14) days prior to the public hearing date not counting the date of the publication and the date of the hearing. For a rezone, notice will be sent to all the property owners within five hundred feet (500') along with a posting of the property with posters provided by the Planning Department.
- f. At the public hearing, the City Council may accept the recommendation of the Planning Commission, or may elect to make recommendations of its own. The applicant or agent is required to attend the public hearing. Any other interested parties are invited to attend. The City Council may take action at the public hearing or may take the application under advisement to make a decision at a later time.

### 3. Zoning Amendment Application

Filing Fee Amount \$\_\_\_\_\_ Receipt #\_\_\_\_\_ Date Received by Planning Dept. \_\_\_\_\_

Application is hereby made to the City Council of Bountiful, Utah, to:

- ( ) Amend the text of the Zoning Ordinance by: (please explain)

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- ( ) Amend the Zoning Map by rezoning property from the \_\_\_\_\_ Zone to the \_\_\_\_\_ Zone at the following address:

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Applicant or Agent: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

#### 4. Property Owner Authorization and Affidavit

The undersigned, being duly sworn, depose that I am (we are) the owner(s) or authorized agent(s) of the owner(s) of the property involved in this application and that the statements contained herein or by attachment, are to the best of my (our) knowledge true and correct.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

State of Utah )  
:ss.  
County of Davis )

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public

My commission expires:

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

State of Utah )  
:ss.  
County of Davis )

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public

My commission expires: